

UNITED STATES DISTRICT COURT

SOUTHERN DISTRICT OF TEXAS

Entered March 28, 2002

IN THE MATTER OF
AMENDED BANKRUPTCY
LOCAL RULE 5005

§
§
§

GENERAL ORDER NO. 2002-4

ORDER ADOPTING AMENDED BANKRUPTCY LOCAL RULE 5005

With the concurrence of the Judicial Council for the Fifth Circuit, and after notice and opportunity for public comment, the United States District Court adopts the attached Amended Local Rule 5005, effective March 18, 2002.

SIGNED March 28, 2002, with the consent of a majority of the judges.

/s/

GEORGE P. KAZEN
Chief United States District Judge

/s/

WILLIAM R. GREENDYKE
Chief United States Bankruptcy Judge

Local Rule 5005, effective March 18, 2002

Rule 5005. Filing of papers.

- a. Documents will be filed by electronic means when submitted, signed or verified under the court's electronic procedures.
- b. The electronic file is the official record. When documents are filed conventionally, the clerk will add their image to the electronic file; the clerk will store paper originals under the court's procedures, with no public access.
- c. Counsel who participate in the electronic filing system by obtaining a user account and password from the court:
 - (1) waive notice or service by first class mail, consenting to electronic notice and service through the court's facility, except for summons and complaint under Fed. R. Bankr. P. 7004; and
 - (2) waive service and notice by first class mail of the entry of an order or judgment under Fed. R. Bankr. P. 9022; and
 - (3) agree to maintain signed paper copies.
- d. Parties who file documents other than electronically will serve them under the Federal Rules of Civil Procedure, Bankruptcy Procedure, Local Rules, and orders.